

Year End Software Updates

What Versions are Supported?

- MAS 90 versions 4.20, 4.30, 4.40 and 4.50 are supported.
- Sage ERP MAS 90 versions 4.0, 4.05 and 4.10 were retired as of September 30, 2011.

What Patches are Needed?

- For standard MAS 90 AP 1099 Reporting, there are no changes in 2011. If you performed 1099 reporting last year and have the 2010 year-end patches loaded, you are ok for 2011.
 - The 1096 layout changed but MAS 90 does not produce this form.
- Customers running Payroll, must install the 2011 year-end IRD (Interim Release Disk).
 - Version 4.20. 2010 IRD, 2011 IRD.
 - Version 4.30. Service pack 18 or above, 2010 IRD, 2011 IRD.
 - Version 4.40. Service pack 1 or above, 2011 IRD. Product Update 8 is scheduled for release in late December 2011 and will contain the 2011 IRD. If installing PU 8, you do not have to install the 2011 IRD.
 - Version 4.50. All updates for 2011 year end are already included.
- Q1 2012 Tax Tables are needed to process payroll for 2012.
- If using eFiling (Aatrix), the 2011 IRD still needs to be loaded.
- For eFiling (Aatrix), updated W-2's and 1099's will be available on December 20, 2011. Quarterly updates for eFiling are generally available on the 20th of the last month of each quarter.
- Sage anticipates that the 2011 IRD and Q1 2012 Tax Tables will be available on December 20, 2011.

Do we need to Upgrade?

- Updates available by version
 - Version 4.20, product update 26.
 - Version 4.30, product update 23.
 - Version 4.40, product update 7.
 - Version 4.50, product update 1.
- If using Windows 7 workstations, MAS 90 versions 4.30 and above are supported with the proper patches.

Year End Resources

What Resources are Available?

Go to our website at <http://www.comstrategies.com/software/year-end-processing> for the following resources.

- 2011 Sage Year End FAQ
 - Payroll Tax Table Update, Electronic Reporting and Accounts Payable 2011 Year-End Frequently Asked Questions.
- 2011 Sage Payroll FAQ
 - Payroll Year End Frequently Asked Questions.
- 2011 Sage Payroll Helpful Hints
 - Important points to remember when processing payroll at year-end.
- 2011 Sage W-2 Helpful Hints
 - Tips on W-2 reporting.
- 2011 Year End Reporting Options
 - Review of three options including standard MAS 90 processing, eFiling and Electronic Reporting.
- Copy MAS 90 Company Data
 - Steps to make a backup copy of your MAS 90 data.
- MAS 90 Supported Hardware
 - Listing of hardware and operating systems supported by Sage for MAS 90.
- MAS 90 Year End Processing & Payroll
 - Notes on year end patches needed and availability.

Year End Processing

- Always make a backup in MAS 90.
- 3 Ways to Automate Government Reporting
 - Printing W-2's and 1099's
 - E-filing (Aatrix)
 - Electronic Reporting Module

Tips & Considerations

- W-2 Additions
 - W-2 Box 12 Codes DD and EE
 - Box DD is used to report the cost of employer-sponsored health coverage.
 - Reporting is voluntary for Tax Year 2011 W-2s.
 - If filing 250 or more W-2s in 2011, reporting is mandatory for Tax Year 2012.
 - Reporting is mandatory for all employers for Tax Year 2013.
 - Box EE is used for Designated Roth Contributions under a Governmental Section 457(b) plan.
 - The new W-3 field to identify the Kind of Employer is added to W-2 Electronic Reporting as a dropdown box.
- New 2011 WI Laws
 - HSA Contributions are now tax exempt. Do not include S125 Pre-tax HSA Contributions or Employer HSA Contributions in W-2 Box 16.
 - Employer-provided Health Insurance Benefits for Adult Children are no longer taxable. Do not include the value in W-2 Box 16.
- Employee Social Security Tax (FICA) rate
 - Will change from 4.2% in 2011 to 6.2% in 2012, unless Congress changes it.
- Tax Tables will change with slight changes to withholding amounts but no changes to tax rates as of 11/30/2011.